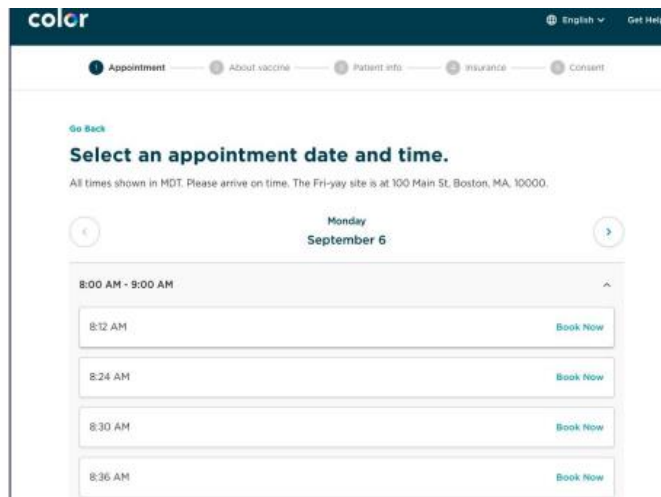
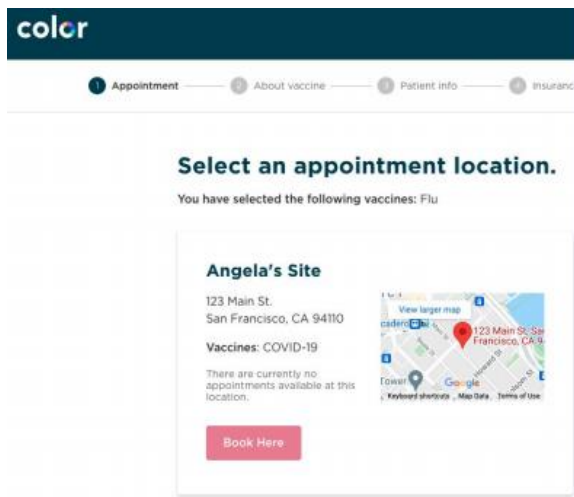


Click on the link sent to you or as posted on the FRCOG Cooperative Public Health Service Health District page at <https://frcog.org/flu-clinic/>

- Have insurance cards and driver's license (name, date of birth & address) ready
- Fill in requested information as you continue through the form
 - Patient name, date of birth, address, sex and race/ethnicity
 - Pre vaccination checklist answers
 - Insurances – all available such as Medicare and an Advantage plan
 - Consent for sharing to MIIS, billing, vaccine information given

First, you'll see a welcome page – click **GET STARTED**

- Select Flu Vaccine and enter date of birth for person being vaccinated – Click **CONTINUE**
- Appointment location map will appear, click **BOOK HERE**
- Choose an appointment time and click **BOOK NOW**
 - **You will have 30 minutes to complete your registration for that appointment**



Next, you'll see a lot of information about the vaccine with links to additional information, **CONTINUE**

Enter your relationship, I am the patient or parent/guardian, other, etc. and type in your name

- Check the box that you have that relationship and click **CONTINUE**
- Enter the patient's contact information, email is optional but useful for rescheduling or canceling an appointment; required fields have a **red asterisk ***
 - Gender identity is optional; Sex and Race/Ethnicity must be selected
 - Click **CONFIRM AND CONTINUE** or click edit information to make corrections

Answer the **prevaccination checklist** questions. The vaccinator will review them all again at the time of vaccination and answer any questions the patient may have before being vaccinated.

Enter all Insurance information available such as Medicare and an Advantage plan (commercial insurance) or choose No, I do not have health insurance.

Check the box for Provide your Consent, read the consent statements to the patient if necessary.

Appointment Confirmation: Details of your chosen date, time and location appear with links to reschedule or cancel the appointment. You will also get a email or text with the same links if you provided an email or cellphone number.