



Franklin Regional Council of Governments

Executive Committee

MINUTES

Date & Time:	Tuesday, September 7, 2021 at 3:30 p.m.
Location:	FRCOG, Olver Transit Center, 12 Olive Street, Greenfield MA, Downstairs Allen Room
Facilitator:	Jay DiPucchio, Chair

Executive Committee/EDD Board Representatives Present:

- Jay DiPucchio, Regionally Elected
- Dani Letourneau, Greenfield Alternate
- Kevin Fox, Colrain Representative (5:11 p.m.)
- Bill Perlman, Regionally Elected

Staff Members and Guests Present:

- Linda Dunlavy, Executive Director
- Claire McGinnis, Finance Director

1. Review and adopt 7.8.21 Executive Committee meeting minutes

Chair Jay D. convened the meeting at 3:35 p.m.

Bill P. moved adoption of the 7.8.21 minutes as presented. Kevin seconded the motion, which passed with all present.

2. Review of Organization Assessment Study

FRCOG contracted with Paradigm Associates last year to “evaluate the current organizational structure, and make recommendations based upon findings and best practices to help ensure the Council is organized efficiently and effectively to meet current and future demands” (from the RFP).

The Committee reviewed and discussed all of the recommendations in the study. Some were rejected outright, e.g., rebrand FRCOG to eliminate the “of Governments” and create an uber organization for Franklin County. Other recommendations were supported and identified as priorities, e.g., create a mission statement and develop a succession and diversity plan.

3. Business not reasonably anticipated 48 hours in advance of meeting

No other business was discussed.

Bill P. moved committee adjournment. Kevin seconded the motion, which passed unanimously. Jay D. adjourned the meeting at 4:47 p.m.

Documents Distributed:

- Agenda
- Draft 7.8.21 Executive Committee minutes

Minutes taken by LD.