



Meeting Minutes: Mohawk Area Public Health Coalition Steering Committee			
Date	June 14 , 2021	Location	CONFERENCE CALL
		Call-In Number	(929) 436-2866
		Meeting ID	875 8539 6347
		Passcode	820692
Time	4:30-6:00 PM	Video	https://us02web.zoom.us/j/84244161488?pwd=VUxBVnVHTEJQd3RjRGJhVUdBdVdnZz09
		Facilitator:	Carolyn Shores Ness & Norene Pease, Co-Chairs
		Cancellation Notice	413-465-3167 x155

<p>ATTENDEES: <i>Donna Gibson, Williamsburg BOH</i> <i>John Hillman, Leverett BOH</i> <i>Betsy Kovacs, Heath BOH</i> <i>Nina Martin-Anzuoni, Colrain BOH</i> <i>Carolyn Shores Ness, Deerfield BOH</i> <i>Norene Pease, Shutesbury BOH</i> <i>Dan Wasiuk, Montague Health Director</i></p>	<p>GUESTS:</p>
<p>ABSENT: <i>Duncan Colter, Ashfield BOH</i> <i>Jennifer Hoffman, Greenfield Health Dir.</i> <i>Jody Stetson, Shelburne BOH</i> <i>Ron Kelter, Shelburne BOH</i></p>	<p>FRCOG STAFF: <i>Tracy Rogers; Mark Maloni; Lauri Solomon; Lisa White;</i> <i>Barbara Wroblewski; Liz Jacobson-Carroll</i></p>

Agenda Items	
1. Welcoming remarks/ introductions/agenda	Called to order by Pease at 4:30 PM.
2. Review/approval of past meeting minutes	Shores Ness moved to accept the May 17, 2021 minutes, Pease seconded the motion, and the motion passed unanimously by roll call. (A mistaken reference to CPHS rather than MAPHCO will be corrected.)
3. Old business a) Clinic updates	a) Rogers report that FRCOG/EPP held its last clinic in Charlemont the previous day, and that in all, there were 28 clinics held, 10,511 shots

- b) Discuss COVID-19 AAR/IP conference planning
- c) REPC/MAPHCO Merger
- d) Drive-through annex update
- e) Deliverables update

given, and over 7000 people inoculated. Most vaccines were the two-dose Moderna, many of those administered at GCC were 2nd shots for individuals who had received their first shot via a City of Greenfield clinic at the Jon Zon Center, hence number of shots is not twice number of individuals.

She reported that while EPP has almost reached the \$2000 cap on deficit spending provided by the FRCOG Council, she is anticipating reimbursement from insurance providers – despite no response yet to prompt billing over many months. Note: only 19 shots given at the last clinic at Hawlemont School, one as walk-in. DPH statistics on Franklin County indicate that 71% of residents have received their first shot, and 61% are fully vaccinated. These figures would be slightly higher if ineligible children under 12 were removed from the calculation, she said.

b) After some discussion, it was determined that Solomon will identify themes and priorities for AAR Conference on September 20th, 4:30 – 7:30. She will draft the formal written AAR for a review at a subsequent meeting and submit it to DPH by the December deadline. Solomon will send a Save-The-Date notice to all BOHs and the REPC. Shores Ness requested that pizza be served. Rogers will try to find \$100 that can be spent on food.

~Kovacs is not to attend the 9/20 conference but will try to get another EDS/BOH member to attend in her place.

~Co-chairs requested that Solomon create a registration link in the beginning of August and update co-chairs. Shores Ness would like a representative from each town.

~Pease expressed concern that, according to the AAR/IP schedule provided by Solomon, the final report appears to take too long to complete.

~Shores Ness asked how the process will take in to account the REPC/MAPHCO merger. She expressed concern that the COVID response makes it difficult to keep EDSs together because the state has no intention of using them as they have been preparing for. She feels EDSs are no longer interested in planning because of it. Shores Ness is not clear that there's support for a merger based on the COVID response. She doesn't feel a merger would improve readiness.

~Rogers suggested REPC members be involved in the conference.

~Martin-Anzuoni does not feel there was a promise that EDSs would be used for anything. Rather, they are intended to make sure that public health and first responders know and trust each other without a guarantee that towns will actually activate. She reflected that fire departments make plans but the reality of an unfolding situation demonstrates that a plan may not have been well matched to real-world experience. Martin-Anzuoni believes Franklin County's accomplishments during the COVID response were a result of EDS planning. Even if there is never dispensing site deployment, EDS work makes towns more prepared for other kinds of emergencies e.g. having to open an emergency shelter.

~Shores Ness agrees that EDS planning has been helpful but is not sure if it's the right structure moving forward. She feels this AAR/IP process needs is the place to decide the best structure for an REPC/MAPHCO merger if there is one.

~Maloni suggested that September be the annual meeting and make a formal decision on an REPC/MAPHCO merger with an action step.

~ Martin-Anzuoni expressed concern that the AAR/IP timeline is too aggressive and will cause details to be lost. She's particularly concerned that the document submitted to DPH will be too rushed to give DPH the feedback that all EDS want to.

~Shores Ness disagreed with Martin-Anzuoni and told her that she wants to keep the timeline as written in order to capture feedback that may be lost. She said that the final report to DPH could allow more time for completion.

~ Martin-Anzuoni said she believes having the interviews on the timeline will meet Shores Ness' need to capture details while they are fresh in people's minds but extend the length for report writing.

~Pease remarked that she was an emergency preparedness coordinator at the federal level and was able to write an AAR for four different counties on four different topic areas within a year. She feels the COVID AAR/IP timeline is not aggressive.

~Shores Ness says the group can keep discussing the timeline and, if Solomon needs more time, the group can grant that. She wants a monthly update on progress.

~Rogers remarked that Solomon did not create the timeline in a vacuum and that the EPP team feels the time line is aggressive but doable.

~Rogers acknowledge that the May MAPHCO meeting was challenging and that some boundaries may have become blurred between the committee's work and the staff's. She believes staff's role is to set guideline, deadlines, and task and the steering committee should set goals and objectives. Shores Ness agreed.

c) The *Drive-Thru Dispensing Operation Resource Guide*, initially sketched out by Maloni, has been operationalized by Solomon and is ready to be incorporated into community EDS plans to be submitted to DPH by deadline.

~Shores Ness remarked that she already has multiple drive-thru plans and the one presented is generic. She believes it was successful in that she could put any of the EDSs' plans over it. She will store the document but not use it. She believes it is OK to submit to the state.

~Maloni commented that Frontier was one of the few EDSs that had drive-through modality documents. He said that Solomon took lessons learned from drive-through flu clinics to improve the document and made it more visually friendly and operationalized the "info dump" that he was able to prepare amidst the COVID crisis. He encouraged the committee to ratify the document for EDSs that do not already have a plan.

	<p>~Wroblewski asked that additional content pertaining to technological needs of clinics be added to the next revision.</p> <p>~ Martin-Anzuoni shared that her EDS has been too busy with clinic planning to meet and review the document but looks forward to incorporating it into their own plan, which she believes needs improvement.</p> <p>~Shores Ness asked that there be mention of the need for Chromebooks.</p> <p>~Pease added that there's a role for training people how to use the technology.</p> <p>c) Pease requested a summary of the deliverables update included in the meeting packet. Solomon read the status of each DPH deliverable, noting completed items: participation in concurrence process; TTX focusing on those with Access and Functional Needs and associated AAR; all communities on MAVEN; update a section of community EDS plans, ongoing efforts in sharing multiple specific types of resources, participating in HMCC; updating BOH member contact info, and planned events (WebEOC EDS drill).</p> <p>d) Shores Ness requested a re-scheduling of NPI training, offered by Gail Bienvenue, to ensure greater participation; Solomon and Maloni will coordinate. Martin-Anzuoni requested an in-person ICS training next year, and others voiced support for inviting Chief Taylor to conduct a regional event.</p>
4. New business	None.
5. Business not reasonably anticipated 48 hours prior to the meeting	None.
6. Wrap up and adjourn	<p>a. Martin-Anzuoni moved to adjourn the meeting, Gibson seconded the motion, the motion passed unanimously by roll call (with Hillman and Wasiuk having left earlier), and the meeting adjourned at 5:45 PM.</p>
Documents Distributed / Presentations Viewed:	<ul style="list-style-type: none"> • Agenda • DRAFT Minutes of May 17, 2021 Meeting • Draft After Action Conference Timeline • Draft EDS Drive-thru Annex update • Deliverables update