



Meeting Minutes: Mohawk Area Public Health Coalition Steering Committee			
<b>Date</b>	August 18, 2020	<b>Location</b>	CONFERENCE CALL
		<b>Call-In Number</b>	(425) 436-6370
		<b>Access Code</b>	372022
<b>Time</b>	4:30-6:00 PM	<b>Video</b>	<a href="https://www.freeconferencall.com/wall/trogers35">https://www.freeconferencall.com/wall/trogers35</a>
		<b>Facilitator:</b>	Carolyn Shores Ness & Norene Pease, Co-Chairs
		<b>Cancellation Notice</b>	413-465-3167 x155

<p><b>ATTENDEES:</b>  <i>Valerie Bird, Greenfield Health Director</i>  <i>Duncan Colter, Ashfield BOH</i>  <i>Donna Gibson, Williamsburg BOH</i>  <i>John Hillman, Leverett BOH</i>  <i>Betsy Kovacs, Heath BOH</i>  <i>Carolyn Shores Ness, Deerfield BOH</i>  <i>Norene Pease, Shutesbury BOH</i>  <i>Dan Wasiuk, Montague Health Director</i></p>	<p><b>GUESTS:</b>  <i>Gail Bienvenue, MA DPH OPEM</i>  <i>Nina Martin-Anzuoni, Colrain BOH</i></p>
<p><b>ABSENT:</b></p>	<p><b>FRCOG STAFF:</b>  <i>Tracy Rogers; Mark Maloni; Liz Jacobson-Carroll</i></p>

Agenda Items	
1. Welcoming remarks / offer necessary introductions/agenda	Called to order by Pease at 4:34 PM
2. Review/approval of August 4, 2020 minutes	Shores Ness moved to accept the August 8, 2020 minutes, Gibson seconded the motion, and the motion passed unanimously.
3. Old business <ul style="list-style-type: none"> <li>a) EDS equipment/supplies allocations for BP2</li> <li>b) Drive-thru annex for EDS plans</li> <li>c) Q1 outstanding tasks <ul style="list-style-type: none"> <li>i. Each EDS decide upon drill or TTX by 9/30</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>a. Once Rogers has received the last of the EDS application forms for MAPHCO BP2 allocations, she will submit the list to DPH; she is unsure whether or not supplies will arrive in time to be used at fall flu clinics, and encouraged members to plan accordingly. Once the supplies arrive, EPP staff will be in touch to arrange delivery/pick-up from the FRCOG office.</li> <li>b. After culling best practices from multiple existing flu clinic planning docs from other regions, Maloni worked with Frontier EDS and others recently to draft <i>Drive-Through Dispensing Planning</i></li> </ul>

<ul style="list-style-type: none"> <li>ii. Last year's AAR/IP reviewed in light of making two plan improvements <ul style="list-style-type: none"> <li>1. Drive-thru annex</li> <li>2. TBD</li> </ul> </li> <li>d) Update on school opening criteria alignment</li> </ul>	<p><i>Considerations.</i> He requested members skim it now, but plan to read it thoroughly and provide him with detailed feedback in the near future. Martin-Anzuoni noted that the document should be consulted by those currently planning flu clinics.</p> <ul style="list-style-type: none"> <li>c. i. Maloni recommended that EDSs choose to organize a drill (with or without accompanying flu clinic) rather than a tabletop exercise, as it would be a better use of available FRCOG staff and EDS resources, and because the AAR/IP that was written following the March TTX has not yet been acted upon. <ul style="list-style-type: none"> <li>ii. He noted that the first of two requirements to improve the MAPHCO EDS plans will be met once members have reviewed and adopted <i>Drive-Through Dispensing Planning Considerations</i>. The second, currently TBD, may be identified during that review.</li> </ul> </li> <li>d. Shores Ness noted that the Department of Elementary and Secondary Education's re-opening guidelines differ from those of the Department of Public Health. Having reviewed and discussed both, the Deerfield BOH has chosen to follow the latter. Shores Ness strongly encouraged others to do so, thus improving effectiveness across school districts in the region, each of which enrolls students from out-of-district towns. Maloni indicated that school nurses in the MAPHCO region are in conversation, and collectively advocating with the state for COVID-19 data that is meaningful in a rural context. The EPP is planning to convene in the near future all BOHs in the region to discuss school re-opening plans, and will provide more information prior to the next MAPHCO meeting.</li> </ul>
<ul style="list-style-type: none"> <li>4. New business <ul style="list-style-type: none"> <li>a) Emergency Preparedness Program (EPP) Multi-Year Training and Exercise Program (MYTEP) development.</li> <li>b) Risk Communication messaging needs</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>a. Maloni summarized work begun last winter (with the State of the County report) by EPP staff to improve efficiency of emergency planning both internally and amongst all stakeholders in the region. Reducing redundancies between committees, possibly including those between MAPHCO and the Regional Emergency Planning Committee, will be one focus of the MYTEP. While the pandemic put this planning on hold, it has helped bring-to-light both redundancies and gaps, and created momentum for big-picture and long-term collaboration. An all-stakeholder virtual meeting is under consideration as a next step.</li> <li>b. After a sharing of recent school committee decisions (remote or hybrid instruction; when to re-evaluate), attendees agreed that a message emphasizing the importance of regional alignment would be useful. Maloni will draft one for review.</li> </ul>
<ul style="list-style-type: none"> <li>5. Business not reasonably anticipated 48 hours prior to the meeting</li> </ul>	<p>Reporting on a recent FRCOG webinar for BOH members, public health nurses, and school nurses, Shores Ness explained that a potential shortage of re-agents could slow the planned turnaround time for test results from 36-48 hours to 7-10 days. Recognizing that it would not be possible for LBOHs, she would like to know if DPH or another entity will monitor the re-agent supply.</p>

	<p>Shores Ness initiated a discussion on problems associated with using only the COVID-19 data on towns within a district to determine if/when to close a school when that school also enrolls students from non-district towns. Martin-Anzuoni emphasized the important role of school nurses in making these decisions, and of communication between them. Maloni referred to the enhanced validity of plans initiated within a school district, that include school-choice metrics, and that are sanctioned by the LBOH.</p> <p>Shores Ness reported on the extensive plans of area boarding schools to rigorously test and quarantine incoming students and others, and to put in place measures to prevent spread through faculty/staff families to local schools.</p> <p>Rogers announced the recent hiring of Lauri Solomon as Emergency Preparedness Planner. Solomon will begin working part-time on August 24<sup>th</sup>, and will be on-board full time beginning September 30<sup>th</sup>.</p>
6. Wrap up and adjourn	Gibson moved to adjourn the meeting, Bird seconded the motion, and the meeting adjourned at 5:59 PM
<b>Meeting Documents:</b>	<ul style="list-style-type: none"> <li>• Agenda</li> <li>• DRAFT Minutes of August 4, 2020 Meeting</li> <li>• Operation Hold the Line: MAPHCO All EDS Tabletop Exercise After Action Report/Improvement Plan, April 27, 2020</li> <li>• DRAFT Drive-Through Dispensing Planning Considerations</li> </ul>