



Meeting Minutes: Mohawk Area Public Health Coalition Steering Committee			
Date	March 7, 2022	Location	Zoom Call
Time	4:30-6:00 PM	Meeting ID	
		Passcode	
		Facilitators	Carolyn Shores Ness & Norene Pease, Co-Chairs

<p>ATTENDEES: Ashfield BOH: Duncan Colter Deerfield BOH: Carolyn Shores Ness Leverett BOH: John Hillman Montague Health Department: Daniel Wasiuk Shutesbury BOH: Norene Pease Williamsburg BOH: Donna Gibson</p>	<p>GUESTS: Gail Bienvenue, MA DPH OPEM, Region 1</p>
<p>ABSENT: Greenfield Health Dept.: Jennifer Hoffman Charlemont BOH: Mae Tanner Heath BOH: Gene Garland</p>	<p>STAFF: Tracy Rogers; Randy Crochier; Liz Jacobson-Carroll</p>

Agenda Items	
1. Welcoming remarks/ introductions/agenda	Called to order by Shores Ness at 4:30 PM.
2. Review/approval of past meeting minutes	Pease moved to accept the February 14, 2022 minutes, as amended; Hillman seconded the motion, and the motion passed unanimously.
3. Old business a) Draft MAPHCO AAR/IP b) HHAN contact updating	<p>a. Rogers requested comments on the draft AAR/IP. Shores Ness disagreed with the stated need for more volunteers, indicating that the need is simply for more of those volunteers to sign up with the Medical Reserve Corps. FRCOG must make more medical volunteers—specifically trained in vaccine management—available to the EDSs, she added. Wasiuk echoed the need for more medical volunteers. Gibson suggested that if training was only for the particular vaccine to be administered—not the suite of vaccines currently required by the state—many more EMTs and nurses could become available on short notice. Shores Ness initiated a conversation regarding the impact of online meeting availability on volunteer recruitment/retention/training. Pease initiated discussion regarding the challenges to vaccination campaigns faced by small towns: a lack of internet service in some areas; a low-tech, low-income, senior citizen-heavy demographic challenged by the online</p>

	<p>appointment sign up process, and by limited public transportation. Pease and Shores Ness will draft language identifying local populations that should be considered in discussions of equity. Rogers will review it before sending it to Bienvenue, who will forward it to the Boston office of DPH.</p> <p>b. Rogers and Bienvenue confirmed that FRCOG reviewed DPH’s HHAN contact data and suggested deletions and additions to bring it up to date.</p>
<p>4. New Business a) Concurrence b) Future meeting schedule</p>	<p>a. Rogers explained the need for MAPHCO to concur, annually, with DPH’s application (for PHEP/MAPHCO funding) to the Centers for Disease Control. While the application looks much like last year’s, she brought two changes to attendees’ attention:</p> <ul style="list-style-type: none"> i. The request included \$15,558 for the four western MA PHEP coalitions to work with HMCC on equity issues; ii. The PHEP coalitions have the option of replacing the customary deliverable of running the three SNS drills with either a throughput-drill or simulation; or with a revision of plans, policies, or procedures in response to their AAR/IPs. <p><i>Pease motioned that MAPHCO concur with DPH’s application to the CDC for funding for FY23; Gibson seconded the motion, and the motion passed unanimously.</i></p> <p>b. Rogers presented a grid listing dates of upcoming BOH Roundtable meetings and REPC meetings; she proposed non-conflicting dates, in alternating months, for MAPHCO meetings for the remainder of 2022. Attendees approved.</p>
<p>5. Wrap up and adjourn</p>	<p>Pease thanked Rogers for adding convenience features to the agenda format, and for forwarding information on training opportunities. Shores Ness moved to adjourn the meeting, Pease seconded the motion, and the meeting adjourned at 5 PM.</p>
<p>Documents Distributed / Presentations Viewed:</p>	<ul style="list-style-type: none"> • Agenda • Draft minutes of February 14, 2022 Meeting • Draft AAR/IP • AAR/IP PowerPoint (p. 22 of meeting packet) • Meeting schedule (p. 33 of meeting packet)