



# CPHS Oversight Board Meeting Minutes - July 27, 2023 Buckland Town Hall

**Public Health**  
Prevent. Promote. Protect.  
**Cooperative Public Health Service**  
Franklin Regional Council of Governments

## Member Attendance:

Ashfield	Caroline White	Hawley-	Hussain Hamdan
Bernardston-	absent	Heath-	Susan Gruen
Buckland-	Julie Godfrey	Leyden-	Beth Kuzdeba
Charlemont-	Doug Telling	Monroe-	Dave Nash
Colrain-	Nina Martin-Anzuoni	Northfield-	Karen Boudreau , Ali Wahlstom
Conway-	Kat Llamas, Jackie Choate	Rowe-	absent
Erving-	absent	Shelburne-	absent
Gill-	absent		

**Staff Attendance:** Randy Crochier, Liz Jacobson-Carroll, Maureen O'Reilly, Meg Ryan, Kurt Schellenberg, Phoebe Walker, Lisa White

## Agenda Item(s)

- Introductions & Town Updates

Members spoke of the impacts, to themselves and their towns, of recent and future extreme rain events. Many mentioned the prevalence of mosquitoes, flooded basements, proliferating mold/mildew and chronic moisture, property damage, and road and culvert washouts. Sewer overflows, swimming area closures, road closures, agricultural losses, poor air quality, river flows, river rescues, downed trees, utility outages, and riverbank landslides were also discussed. Members expressed gratitude and concern for municipal highway and wastewater treatment facility staff members working extended hours. Many departments and organizations in Leyden will be hosting "Ready Fest", an emergency preparedness fair for residents on September 30, noon – 8 PM.

- Approve Meeting Minutes

With a motion by C. White seconded by Gruen, the minutes of the May 25, 2023 meeting were approved unanimously.

- Updating BOH Handbooks & Oversight Board Contact List

Jacobson-Carroll requested the return of 2020 handbooks as well as suggestions for the 2023 version. She referenced ways in which BOH members might want to use it, and offered individualized instruction. She distributed updated CPHS OB contact lists.

- Public Health Nurse Update

L. White indicated that in the 2023 calendar year thus far, the nurses have had 650 interactions with 364 individuals, made 104 home visits, and hold a dozen Walk-In Wellness clinics each week. She anticipates purchasing doses of a new Covid-19 vaccine, likely to be released in the fall, on an as-needed basis, as they will no longer be free, and may be quite costly. The nurses will continue to focus administering these to vulnerable individuals; she encouraged members to refer residents to them. Ryan reported that she and colleagues came away from the Age-Friendly community conversation event held at Greenfield Community College with a list of problems that need addressing, and another of action items. She has completed training, and is now a certified SHINE (Serving the Health Insurance Needs of Everyone) counselor.

- Community Health Education Report

O'Reilly indicated that she is planning another series of vendor-hosted Covid-19 vaccination clinics at local sites for the fall; Cataldo is the likely vendor. State funding for the program is extended in two month increments. She reported on the tick bite prevention/shoe spraying events held recently in Conway and Bernardston, and upcoming in Shelburne, Northfield and Charlemont. The few handfuls of people to have attended were enthusiastic, and the format provides good opportunity for community engagement.

- Board of Health Policy Discussion Body Art Regulations in small groups

Attendees broke into several small groups to review existing and draft regulations, then reported to the larger group. Topics raised included:

- the need for additional BOH training on the topic prior to developing regulations
- State licensure of the *body art practitioner* prior to CPHS issuance of a permit to operate a body art business
- potential CPHS permit requirements for
  - retail salons vs. those of home-based salons
  - compulsory liability insurance
  - body art practitioners to avoid the influence of recreational substances
  - disease prevention practices

- Public Health Emergency Preparedness in CPHS towns / MAPHCO Next Steps and Planning

Crochier and Walker provided an update on the recent withdrawal of FRCOG as administrator/fiduciary of MAPHCO – one of four Public Health Emergency Preparedness (PHEP) coalitions under the umbrella of the Western MA Health and Medical Coordinating Committee (WMA HMCC). Another organization, to be determined, will take on this role. (FRCOG's Emergency Preparedness Program staff will continue to serve as the administrator/fiduciary of the WMA HMCC.)

- Health Agent Update

- Health Inspector: Jasmine Ward has accepted the position and will begin later this month.
- PermitEyes: Crochier demonstrated the online permitting system from the BOH perspective, encouraging members to learn how to use it in order to monitor applications in their towns. He handed out hard copies of each town's home page/list of active applications for a recent 6-month period. Crochier, Schellenberg and Jacobson-Carroll are available for individual instruction.

- Opioid Settlement updates – Tabled

- Next Meetings: The August meeting was cancelled, by general consent. Staff will arrange for the September 28 meeting to be held in a room with better acoustics, perhaps a public school building.

On a motion by C. White, seconded by Llamas, and approved unanimously, the meeting adjourned at 7:07 PM.

**Documents Viewed or Referenced:**

- [CPHSOvBrd Agenda 2023.07.27](#)
- [CPHS OB Meeting Minutes 2023.05.25 DRAFT](#)
- [CPHS Oversight Board Member Contact List FY24](#)
- [Recent Public Health Permit Applications by CPHS Town:](#)
  - [Jan – June 2023 Permit Apps / Bernardston](#)
  - [Jan – June 2023 Permit Apps / Buckland](#)
  - [Jan – June 2023 Permit Apps / Charlemont](#)
  - [Jan – June 2023 Permit Apps / Colrain](#)
  - [Jan – June 2023 Permit Apps / Conway](#)
  - [Jan – June 2023 Permit Apps Gill.](#)
  - [Jan – June 2023 Permit Apps / Hawley](#)
  - [Jan – June 2023 Permit Apps / Heath](#)
  - [Jan – June 2023 Permit Apps / Leyden](#)
  - [Jan – June 2023 Permit Apps / Monroe](#)
  - [Jan – June 2023 Permit Apps / Rowe](#)
  - [Jan – June 2023 Permit Apps / Shelburne](#)
- [Town of Charlemont Body Art Regulations 04.27.2023](#)
- [Town of Gill – Body Art Regulation DRAFT 2023.07.25 V1.2](#)