



Meeting Minutes: Mohawk Area Public Health Coalition Steering Committee			
Date	April 11, 2022	Location	Zoom Call
Time	4:30-6:00 PM	Meeting ID	
		Passcode	
		Facilitators	Carolyn Shores Ness & Norene Pease, Co-Chairs

<p>ATTENDEES: Ashfield BOH: Duncan Colter Deerfield BOH: Carolyn Shores Ness Leverett BOH: John Hillman Erving EMD: Phil Wonkka Charlemont BOH: Mae Tanner Williamsburg BOH: Donna Gibson</p>	<p>ABSENT: Greenfield Health Dept.: Jennifer Hoffman Heath BOH: Gene Garland Montague Health Department: Daniel Wasiuk Shutesbury BOH: Norene Pease</p> <p>STAFF: Tracy Rogers; Randy Crochier</p>
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Agenda Items	
1. Welcoming remarks/ introductions/agenda	Called to order by Shores Ness at 4:40 PM.
2. Brownfields Program	Jessica Atwood, FRCOG Economic Development Program Manager, explained the FRCOG's Brownfields program. If the new grant allocation comes through, Jessica would like someone from the MAPHCO Steering Committee to serve on the Brownfields Committee.
3. Review/approval of past meeting minutes	Wonkka moved to accept the March 7, 2022 minutes, as amended; Hillman seconded the motion, and the motion passed unanimously.
4. Old business a) BP3 (FY22) deliverables b) BP4 (FY23) deliverables	<p>a. Rogers reviewed with the committee the work plan update she submitted to the Dept. of Public Health (DPH). The only deliverable left to complete in FY22 is to identify one area in the EDS plans to improve before June 3, 2022. Rogers recommended continuing with the project identified where staff could assess wi-fi access at EDS locations. Wi-fi hotspot set up or other infrastructure needs could be written into EDS plans based on that assessment. The committee agreed on this approach.</p> <p>b. Rogers explained that the new FY23 equity deliverable is still being developed by DPH.</p>
5. New Business a) Budget modification	a. Rogers explained that the consulting group that is conducting the after-action review for the Council of Governments as a whole is available to get MAPHCO started on a strategic planning process

	<p>based on its own AAR findings, which would cost \$16,800 in FY23 and another \$3,800 in FY24. Rogers suggested using surplus FY23 funds to embark on that project as well as purchase a vaccine refrigerator for CPHS. After those two purchases, there was still over \$10,000 in surplus funds to allocate. The committee suggested a public information officer training, a psychological first aid training, purchasing more tablets, sign inserts, empty sand bags, and stanchions. Shores Ness made a motion to have Rogers reallocate the funds in those categories in the best manner to spend the funds down to zero. Gibson seconded the motion and it was carried by a unanimous roll call vote.</p>
<p>6. Wrap up and adjourn</p>	<p>Hillman moved to adjourn the meeting at 5:50 p.m. Gibson seconded the motion and it was carried by a unanimous roll call vote.</p>
<p>Documents Distributed / Presentations Viewed:</p>	<ul style="list-style-type: none"> • Agenda • Draft minutes of March 7, 2022 Meeting • BP3 deliverables report • Improvement plan • BP4 deliverables • Budget modification

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