



Meeting Agenda: Mohawk Area Public Health Coalition

Date	Wednesday May 24, 2023	Join Zoom Meeting https://us02web.zoom.us/j/87295957241?pwd=Q0xzWDc3QkRWTUZIUW9zcFM4R1INZz09	Facilitators:	MAPHCO Co-Chairs Carolyn Shores-Ness Norene Pease
Time	4:30 – 6:00 p.m.	Meeting ID: 872 9595 7241 Passcode: 349766 Phone #: 1-305-224-1968		

Agenda Items	Point Person(s)	Time	Actions
1) Welcoming remarks, introductions, review agenda	Co-Chairs	4:30 p.m. (5 minutes)	Start meeting
2) Review draft meeting minutes from May 8, 2023, and May 15, 2023	Co-Chairs	4:35 p.m. (10 minutes)	Discussion and Vote
3) PHEP Funded Equipment Request Submission	Dan Nietzsche	4:45 p.m. (30 minutes)	Discussion and Vote
4) BP5 Deliverables – Draft Work Plan	Dan Nietzsche – Xander Sylvain	5:15 p.m. (30 minutes)	Discussion and Vote
5) Update on annual meeting	Dan Nietzsche	5:45 p.m. (10 minutes)	Discussion
6) Wrap up and adjourn	Co-Chairs	5:55 (5 minutes)	Adjourn meeting

<p>Meeting Documents:</p> <p>Agenda Page 1</p> <p>Draft Minutes – 5-8-23 Pages 2 - 4</p> <p>Draft minutes – 5-15-23 Pages 5 - 7</p> <p>MAPHCO Equipment Supply Grant Request Page 8 - 11</p> <p>Draft BP5 Workplan Pages 12 - 13</p> <p>Draft Annual Meeting Agenda Page 14</p>
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Meeting Minutes: Mohawk Area Public Health Coalition Steering Committee					
Date	May 8, 2023	Location	Zoom Call	Facilitators	Carolyn Shores Ness & Norene Pease, Co-Chairs
Time	4:30-6:00 PM				

<p>ATTENDEES: Ashfield BOH: Duncan Colter Deerfield BOH: Carolyn Shores Ness Leverett BOH: John Hillman Shutesbury BOH: Norene Pease Erving BOH: Phil Wonkka Williamsburg BOH: Donna Gibson Michael Nelson: Montague Gene Garland: Heath</p>	<p>GUESTS: Gail Bienvenue, MA DPH OPEM, Region 1 Donna Quinn, MA DPH OPEM, Region 1</p>
	<p>STAFF: Dan Nietsche; Linda Dunlavy; Xander Sylvain; Randy Cro; Nick Licata</p>

Agenda Items	
1. Welcoming remarks/ introductions/agenda	Called to order by Carolyn Shores Ness at 4:30 PM
2. Approval of Meeting Minutes from April 6, 2023, and April 12, 2023	<p>Donna Gibson motioned to accept the minutes from April 6, 2023, with amendments noted by Norene. Phil Wonkka Seconded the motion. The motion passed by unanimous vote.</p> <p>Donna Gibson motioned to accept the minutes from April 12, 2023, with amendments noted by Norene. Phil Wonkka Seconded the motion. The motion passed.</p> <p>Voting Record: Norene Pease – Abstained, Carolyn Shores-Ness – Abstained, Duncan Colter – Yes, Phil Wonkka – Yes, Donna Gibson - Yes</p>
3. MAPHCO Business a. Budget Update b. Equipment Request Update	<p>a. Xander Sylvain discussed the budget as included in the meeting documents. Xander explained that the included budget was the last one approved by DPH. He stated we are on target to meet budget goals for personnel. He then went on to discuss the line items and how the savings from these line items resulted in an available equipment budget of between \$30,000 to \$35,000. Carolyn questioned the fringe rate with the FRCOG shown on the budget. Xander responded by saying that the</p>

	<p>agreement was that no more than 15% of the total budget would go toward the FRCOG administration line.</p> <p>Norene Asked Xander who has been paid out of the MAPHCO personnel line item. Norene questioned Dan Nietsche being included in the personnel line item prior to April as that was when he was designated as the MAPHCO point of contact. Xander explained that Dan has been working on deliverables since August 2022.</p> <p>b. Dan Nietsche asked the group how they would like to handle the equipment request approval process. Carolyn responded by saying that in the past it has been handled where emergency dispensing sites who did not take part in MAPHCO did not normally receive funding. Phil Wonkka asked how the boards of health were notified of the request process. Dan responded that FRCOG used our contact database to send out the notification. Donna asked if all of the communities that are part of MAPHCO were notified. Dan responded that to the best of his knowledge they were all notified. Norene asked Donna if she was notified and Donna replied yes. Gail asked Dan to include her on all local public health or MAPHCO related emails. Dan responded yes. Gail said that she has heard of some local boards of health did not receive the notification. Gail asked that future email recipients not be BCC'd or to send Gail a list of those who were on the email so she could check on who was notified. Dan asked that if Gail hears of a group not receiving information to actually tell him.</p> <p>Norene asked to clarify the total dollar amount of the requests and how much remains in that MAPHCO line item budget. She recommended that we look at all of the requests and fulfill all of the requests except the trailer. She noted that all of the requests came from participants of MAPHCO. She recommended that a motion is made to approve all but the trailer.</p> <p>At the request of the group Dan then went through each item and participants from DPH noted where changes or updates to the spreadsheet are needed. It was decided that Dan, Carolyn, Donna, and Gail would work on the spreadsheet to get it into a format that would make the equipment request appropriate for DPH to approve.</p> <p>Carolyn made a motion to conditionally approve the equipment requests, except the trailer, with the note that the designated group will refine the request. Donna Gibson seconded the motion. The motion passed by unanimous vote.</p>
<p>4. Annual Meeting Planning Update</p> <p>a. Logistics</p> <p>b. Meeting Agenda</p>	<p>Dan explained that the meeting would start at 5:30 p.m. at Terrazza Resturant in Greenfield.</p> <ul style="list-style-type: none"> • The agenda will include the following: • PHEP 101

	<ul style="list-style-type: none"> • Presentations from other PHEP Coalitions • Discussion on the AAR Recommendations • Normal business such as elections
<p>5. FRCOG and MAPCHO AAR Recommendations</p> <p>a. Discussion of MAPHCO AAR recommendations</p> <p>b. Vote to endorse the concepts of the MAPHCO AAR recommendations and proceed to explore how they might best improve emergency preparedness in Franklin County</p>	<p>This agenda items were tabled to the May 15, 2023 meeting.</p>
<p>6. Business not reasonably anticipated 48 hours prior to the meeting</p>	<p>None</p>
<p>7. Wrap up and adjourn</p>	<p>Moved by Donna Gibson, 2nd by Norene Pease . Passed unanimously. Adjourned at 6:10 p.m.</p> <p>The next MAPHCO Steering Committee meeting will be via Zoom on May 15, 2023, at 4:30 p.m.</p>
<p>Documents Distributed / Presentations Viewed:</p>	<p>Meeting Agenda Draft Minutes From April 6, 2023 Draft Minutes From April 12, 2023 Current MAPHCO Budget FRCOG-PHEP AAR Recommendation Table MAPHCO Region Equipment & Supply Grant Funding Requests</p>



Meeting Minutes: Mohawk Area Public Health Coalition Steering Committee					
Date	May 15, 2023	Location	Zoom Call	Facilitators	Carolyn Shores Ness & Norene Pease, Co-Chairs
Time	4:30-6:00 PM				

<p>ATTENDEES: Ashfield BOH: Duncan Colter Deerfield BOH: Carolyn Shores Ness Leverett BOH: John Hillman Shutesbury BOH: Norene Pease Williamsburg BOH: Donna Gibson Montague BOH: Michael Nelson</p>	<p>GUESTS: Gail Bienvenue, MA DPH OPEM, Region 1 Donna Quinn, MA DPH OPEM</p>
	<p>STAFF: Dan Nietzsche; Xander Sylvain; Linda Dunlavy; Randy Crochier</p>

Agenda Items	
1. Welcoming remarks/ introductions/agenda	Called to order by Carolyn Shores Ness at 4:30 PM
2. PHEP Funded Equipment Request Submission	<p>Dan Nietzsche started the conversation by saying the requests presented at this meeting are roughly the same. He thanked DPH for assisting to make sure the requests meet the requirements. When questioned about the deletion of the resuscitators/ambubag from the spreadsheet, Dan explained that the resuscitators/ambubag were taken off the list by Gail Bienvenue as she determined they were not eligible. It was then asked for Dan to read the items and the community requesting them for those not able to see the document on the Zoom screen. Duncan asked if the Charlemont entries were from the Halwemont EDS. The answer was yes.</p> <p>Gail noted that based on operational needs, all of these assets become regional.</p> <p>A discuss was had about what the resuscitators/ambubag actually are and the need for them at locations where ambulances are not present. Gail suggested that this item be tabled for tonight and make a conditional vote regarding that item be made in case they could be deemed eligible.</p> <p>Michael asked if the Town of Montague could add in sign holders, which would be the same as those requested by Greenfield. He also asked that the town be</p>

	<p>allowed to make a list of additional items since they were not able to submit their request due to not having a Health Director. This request was approved by the group and DPH.</p> <p>Donna Gibson made a motion to approve the submitted requests as presented with an amendment to add the purchase of resuscitators/ambubags and the sign holders for Montague. Norene Pease seconded the motion. All voted in the affirmative except for Michael Nelson abstaining.</p>
<p>3. BP5 Deliverables</p>	<p>A lengthy discussion was had about the work plan for the next fiscal year. DPH recommended that MAPHCO pick three focus areas for the BP5 workplan.</p> <p>Focus Areas that were discussed: PHEP 101 with stakeholder engagement and collation building. This focus area would include, but not limited to training on the core capabilities, HHAN, and WebEOC. Ensure viable emergency dispensing sites for the northern part of the MAPHCO area. Strengthen the shelter capabilities by improving the plans and engaging emergency management agencies and stakeholders Work that involved additional planning around mass care.</p> <p>Donna Gibson made a motion to accept the three focus areas described as the following:</p> <ul style="list-style-type: none"> • PHEP 101 with stakeholder engagement and collation building. This focus area would include, but not limited to training on the core capabilities, HHAN, and WebEOC. • Ensure viable emergency dispensing sites for the northern part of the MAPHCO area. • Strengthen the shelter capabilities by improving the plans and engaging emergency management agencies and stakeholders <p>John Hillman seconded the motion. All voted in the affirmative except for Michael Nelson abstaining.</p>
<p>4. Business not reasonably anticipated 48 hours prior to the meeting</p>	<p>A discussion was had about the AAR Recommendations. The group discussed the need to have additional discussions on this topic to ensure everyone understands their implications, especially the new board of health members. That it would be good to hear from the other PHEP Coalitions at the annual meeting in order to gather more information. It was noted that Steering Committee members need to look at the gaps in their plan again. It was then decided that the AAR Recommendations would not be part of the Annual Meeting agenda as the focus areas for the next budget period would, in essence, include the recommendations.</p> <p>The group asked that additional points of entry to the Zoom program be made available for next meeting.</p>
<p>5. Wrap up and adjourn</p>	<p>Moved to adjourn by Donna Gibson, 2nd by John Hillman. Passed unanimously. Adjourned 5:40 p.m.</p>

	The next MAPHCO Steering Committee meeting will be via Zoom on May 24, 2023, at 4:30 p.m.
Documents Distributed / Presentations Viewed:	Agenda MAPHCO Equipment Supply Grant Request - 5-11-23 BP5 Timeline for Submissions BP5 MRC Deliverables_Final BP5 Deliverables for Local Public Health 2023-2024 FINAL

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Full name	Email	Requesting Community	PHE District	Address	General Description of Equipment Requested	Brand	Model Number	Quantity	Cost per Item	Total Cost of Requested Items	How will these items be used and by whom? How will the purchase directly support or advance a public health preparedness capability?	Where will this equipment be located, and who is responsible for storing and maintaining it?	Equipment POC
Mark Bushee	FHD.Director@burgy.org	Williamsburg	Foothills Health District	141 Main St., Williamsburg	Pop-Up Type Tent	Tentcraft 10 x 15	10x15 Pop Up Canopy Tent Models	1	\$2,399.00	\$2,399.00	The tent will shelter people from inclement weather and sun, at vaccination clinics and Emergency Dispensing Site (EDS) Operations.	The Equipment will be stored at the Williamsburg Town hall and maintained by the LBOH	Mark Bushee - FHD.Director@burgy.org -
Mark Bushee	FHD.Director@burgy.org	Williamsburg	Foothills Health District	141 Main St., Williamsburg	Signs	Uline Signs	Signs H-7902W	3	\$43.33	\$130.00	Signs will be used to direct residents during EDS operations and vaccination clinics	The Equipment will be stored at the Williamsburg Town hall and maintained by the LBOH	Mark Bushee - FHD.Director@burgy.org -
Jennifer Hoffman	jennifer.hoffman@greenfield-ma.gov	Greenfield	Valley Health	20 Sanderson Street, Greenfield	Safety Vest 1 pcs Customize Logo Class 2 High Visibility Reflective Vest with 5 Pockets Construction Security Work Vest ANSI/ISEA Standards			25	\$15.99	\$399.75	Safety vest will be worn by staff / volunteers, managing the flow of both motor vehicle and foot traffic, during EDS operations and vaccination clinics.	The Equipment will be stored at the Greenfield Board of Health Facility and maintained by the LBOH	Jennifer Hoffman - jennifer.hoffman@greenfield-ma.gov
Jennifer Hoffman	jennifer.hoffman@greenfield-ma.gov	Greenfield	Valley Health Regional collaborative	20 Sanderson Street, Greenfield	3 Pack of Black Signicade Deluxe	Plasticade		2	\$385.99	\$771.98	Signage will be used to direct the flow motor vehicle and foot traffic, during EDS operations and vaccination clinics	The Equipment will be stored at the Greenfield Board of Health Facility and maintained by the LBOH	Jennifer Hoffman - jennifer.hoffman@greenfield-ma.gov
Jennifer Hoffman	jennifer.hoffman@greenfield-ma.gov	Greenfield	Valley Health regional	20 Sanderson Street, Greenfield	Apple 2022 12.9-inch iPad Pro (Wi-Fi, 256GB) - Space Gray (6th Generation)	Apple	https://www.amazon.com/Apple-12-9-inch-iPad-Pro-Wi-Fi-256GB/dp/B0BJLJ2ZP/ref=sr_1_7?keywords=ipad&qid=1682081945&sr=8-7&th=1	4	\$1,299.00	\$5,196.00	Will be used to assist in data collection, during EDS operations and vaccination clinics	The Equipment will be stored at the Greenfield Board of Health Facility and maintained by the LBOH	Jennifer Hoffman - jennifer.hoffman@greenfield-ma.gov
Fran Fortino	ffortino79@gmail.com	Whately	Foothills Health District	194 Chestnut Plain Rd, Whately	Motorola Radios	Motorola	Motorola SL3 00 UHF Portable with 2200mah, UHF antenna, carry holder, & 3yr. Warranty; MacGill #42000	12	\$444.19	\$5,330.31	Equipment will be utilized to support staff / volunteers communications for those supporting EDS operations and vaccinations clinics in Whately.	The Equipment will be stored at the Whately Board of Health Facility and maintained by the LBOH	Fran Fortino
Fran Fortino	ffortino79@gmail.com	Whately	Foothills Health District	194 Chestnut Plain Rd, Whately	Monsdle water resistant travel laptop backpack	Monsdle water resistant travel laptop backpack		10	\$30.99	\$309.90	This backpack will be utilized by staff / volunteers supporting EDS and clinic operations	The Equipment will be stored at the Whately Board of Health Facility and maintained by the LBOH	Fran Fortino
Fran Fortino	ffortino79@gmail.com	Whately	Foothills Health District	194 Chestnut Plain Rd, Whately	Ambu® Adult Single Patient Use Resuscitator	MacGill Nurse Supplies;	MacGill #42000	2	\$25.48	\$50.95	To ensure health and safety at EDS operations where EMS is not present or may be delayed in responding.	The Equipment will be stored at the Whately Board of Health Facility and maintained by the LBOH	Fran Fortino
Fran Fortino	ffortino79@gmail.com	Whately	Foothills Health District	194 Chestnut Plain Rd, Whately	Ambu® Infant/Child Single Patient Use Resuscitator	MacGill Nurse Supplies;	MacGill #43000	2	\$25.48	\$50.95	To ensure health and safety at EDS operations where EMS is not present or may be delayed in responding.	The Equipment will be stored at the Whately Board of Health Facility and maintained by the LBOH	Fran Fortino
Randy Crochier	RCrochier@frcog.org	Charlemont	CPHS	157 Main Street, Charlemont	Fridge Tag 2L	Fridge Tag 2L		1	\$170.00	\$170.00	Will be utilized with the requested refrigerator, to monitor and maintain appropriate temperatures, for vaccine storage based on the cold storage management language within the Hawlemont EDS Plan on page number 107	This equipment will be stored at the Charlemont Board of Health/CPHS Facility and maintained by both Charlemont BOH and CPHS Staff	Mae Tanner

Full name	Email	Requesting Community	PHE District	Address	General Description of Equipment Requested	Brand	Model Number	Quantity	Cost per Item	Total Cost of Requested Items	How will these items be used and by whom? How will the purchase directly support or advance a public health preparedness capability?	Where will this equipment be located, and who is responsible for storing and maintaining it?	Equipment POC
Randy Crochier	RCrochier@frcog.org	Charlemont	CPHS	157 Main Street, Charlemont	APS UPS Battery Backup 1500VA / 900W			2	\$180.00	\$360.00	Will be utilized in conjunction with the requested refrigerator to maintain appropriate temperatures in the event of a power outage, for vaccine storage based on the cold storage management language within the Hawlemont EDS Plan on page number 107	The Equipment will be stored at the Charlemont Board of Health/CPHS Facility and maintained by both Charlemont BOH and CPHS Staff	Mae Tanner
Randy Crochier	RCrochier@frcog.org	Charlemont	CPHS	157 Main Street, Charlemont	Vaccine Cooler	Credo ProMed Hand held		1	\$500.00	\$500.00	Will be utilized for vaccine storage and delivery based on the cold storage management language within the Hawlemont EDS Plan on page number 107	The Equipment will be stored at the Charlemont Board of Health/CPHS Facility and maintained by both Charlemont BOH and CPHS Staff	Mae Tanner
Randy Crochier	RCrochier@frcog.org	Charlemont	CPHS	157 Main Street, Charlemont	ABS Bio-tech Pharmacy Refrigerator Biotech	ABS Bio-tech 2022		1	\$1,950.00	\$1,950.00	For vaccine storage based on the cold storage management language within the Hawlemont EDS Plan on page number 107	The Equipment will be stored at the Charlemont Board of Health/CPHS Facility and maintained by both Charlemont BOH and CPHS Staff	Mae Tanner
Randy Crochier	RCrochier@frcog.org	Charlemont	CPHS	157 Main Street, Charlemont	Restaurant Style Pager	Smart Stack		1 Pack of 15 Pagers	\$850.00	\$850.00	To use at vaccine clinics to assist with smooth throughput. These restaurant style pagers will be given out as a person registers. At that point, they are free to sit where they want or stay with their group and wait for their turn without having to move again. One of the issues noticed at the vaccine clinics is keeping people who have registered in the order in which they arrived or by appointment time. in the past the EDS made use of a large number of chairs, which took up a lot of space, to keep people in line. While this worked, it was not efficient and led to issues if the person in charge lost the order. Or it required people who have mobility issues to get up and move to the next seat as the line progressed which can cause injury. In the plan???	The Equipment will be stored at the Charlemont Board of Health/CPHS Facility and maintained by both Charlemont BOH and CPHS Staff	Mae Tanner
Beth Kuzdeba	beth.kuzdeba@icloud.com	Leyden	CPHS	7 Brattleboro Rd, Leyden	Laptop Computer			1	\$650.00	\$650.00	Staff / volunteers will use the laptop to support vaccination clinics / EDS operations as noted in the Pioneer EDS Plan on page 91	The Equipment will be stored at the Leyden Board of Health Facility and maintained by the LBOH	Beth Kuzdeba

Sub-Total \$19,118.84

Full name	Email	Requesting Community	PHE District	Address	General Description of Equipment Requested	Brand	Model Number	Quantity	Cost per Item	Total Cost of Requested Items	How will these items be used and by whom? How will the purchase directly support or advance a public health preparedness capability?	Where will this equipment be located, and who is responsible for storing and maintaining it?	Equipment POC
Michael Nelson	michaelnelsonmba@gmail.com	Montague	Valley Health	16 Sunderland Road, Montague	3 Pack of Black Signicade Deluxe	Plasticade	https://www.amazon.com/3-Pack-Black-Signicade-Deluxes/dp/B071KQB571/ref=sr_1_3_sspa?crid=1HB5	3	385.99	1157.97	Signage will be used to direct the flow of motor vehicle and foot traffic, during EDS operations and vaccination clinics	The Equipment will be stored at the Turners Falls High School EDS trailer and maintained by the LBOH	Michael Nelson - michaelnelsonmba@gmail.com
Michael Nelson	michaelnelsonmba@gmail.com	Montague	Valley Health	16 Sunderland Road, Montague	Laptop Computer	HP	https://www.amazon.com/HP-ProBook-i5-1135G7-1920x1080-Backlit/dp/B09KSBXPPF/ref=sr_1_2_sspa?crid=3HUMOVK7NOEI9&keywords=hp%2Bprobook%2B440%2Bg8%2Bnotebook%2Bi5%2Bwindows%2B10&qid=1684188091&srefix=hp%2Bprobook%2B440%2Bg8%2Bnotebook%2Bi5%2Bwindows%2B10%2Caps%2C98&sr=8-2-spons&ufe=app_do%3Aamzn1.fos.2b70bf2b-6730-4ccf-ab97-eb60747b8daf&smid=A3MUHYPYV02A8E&spLa=ZW5jcnlwdGVkUXVhbGlmaWVyPUEzUjRISU05MUFQVVRClmVuY3J5cHRlZElkPUEwNTYONzE3MkNXSDDQTFJWlpQRSZlbnNyeXB0ZWRBZEIkPUEwOTUzM Tc2MUczMTI5Q0IRVENYSyZ3aWRnZXRO YW1IPXNwX2F0ZiZhY3Rpb249Y2xpY2tS ZWRpcmVjdCZkb05vdExvZ0NsaWNrPXR ydWU&th=1	1	939	939	Staff / volunteers will use the laptop to support vaccination clinics / EDS operations as noted in the Montague EDS Plan on page 71	The Equipment will be stored at the Montague Board of Health office and maintained by the LBOH	Michael Nelson - michaelnelsonmba@gmail.com
Michael Nelson	michaelnelsonmba@gmail.com	Montague	Valley Health	16 Sunderland Road, Montague	Cones	Vevor	https://www.amazon.com/gp/product/B08774QWYL/ref=ppx_yo_dt_b_search_asin_title?ie=UTF8&th=1	2	159.99	319.98	Cones will be used to direct the flow of motor vehicle and foot traffic, during EDS operations and vaccination clinics	The Equipment will be stored at the Turners Falls High School EDS trailer and maintained by the LBOH	Michael Nelson - michaelnelsonmba@gmail.com
Michael Nelson	michaelnelsonmba@gmail.com	Montague	Valley Health	16 Sunderland Road, Montague	Tables (Package of 4)	Lifetime	https://www.amazon.com/Lifetime-80890-Folding-Commercial-Granite/dp/B00114LGSE/ref=sr_1_6?keywords=lifetime%2Bround%2Bfolding%2Btable%2B6%2Bfoot&qid=1684189548&rnd=2528832011&s=furniture&sr=1-6&th=1	2	649.97	1299.94	Tables will be used for vaccination clinics / EDS operations.	The Equipment will be stored at the Turners Falls High School EDS trailer and maintained by the LBOH	Michael Nelson - michaelnelsonmba@gmail.com
Michael Nelson	michaelnelsonmba@gmail.com	Montague	Valley Health	16 Sunderland Road, Montague	Wheelchair	Drive Medical	https://www.amazon.com/Drive-Medical-Wheelchair-Removable-Footrest/dp/B001HOI7AS/ref=sr_1_3_sspa?crid=ZLQFVHEU9XXB&keywords=wheelchair&qid=1684340125&srefix=%2C%2C100&sr=8-3-spons&ufe=app_do%3Aamzn1.fos.f5122f16-c3e8-4386-bf32-63e904010ad0&spLa=ZW5jcnlwdGVkUXVhbGlmaWVyPUE1RFhSOFZKVEtWQkYmZW5jcnlwdGVkSWQ9QTA5NzE0MzcyTUNWTDJDRDMUpQUE1SjMvY3J5cHRlZEFkSWQ9QTAxMTUzNTMyQ1ZLWUZZM1c0SUy3JndpZGdldE5hbWU9c3BfYXRmJmFjdGlvbj1jbGlia1JZGlyZWNOJmRvTm90TG9nQ2xpY2s9dHJ1ZQ&th=1	1	139.93	139.93	Wheel chair will be used for vaccination clinics / EDS operations in the dispensing and wait area for patients who experience an adverse reaction and need assistance moving to the medical area.	The Equipment will be stored at the Turners Falls High School EDS trailer and maintained by the LBOH	Michael Nelson - michaelnelsonmba@gmail.com

Full name	Email	Requesting Community	PHE District	Address	General Description of Equipment Requested	Brand	Model Number	Quantity	Cost per Item	Total Cost of Requested Items	How will these items be used and by whom? How will the purchase directly support or advance a public health preparedness capability?	Where will this equipment be located, and who is responsible for storing and maintaining it?	Equipment POC
Michael Nelson	michaelnelsonmba@gmail.com	Montague	Valley Health	16 Sunderland Road, Montague	Stanchions (2 pack)	Us Weight	https://www.amazon.com/US-Weight-Sentry-Stanchion-Retractable/dp/B01ITDEB2C/ref=sxin_15_pa_sp_search_thematic_ssapa?content-id=amzn1.sym.951cd74b-a97a-4052-b47b-78e26901f309%3Aamzn1.sym.951cd74b-a97a-4052-b47b-78e26901f309&cv_ct_cx=stanchions%2Bwith%2Bretractable%2Bbelts&keywords=stanchions%2Bwith%2Bretractable%2Bbelts&pd_rd_i=B01ITDEB2C&pd_rd_r=be6b213d-60ed-4494-91d0-69fca4949446&pd_rd_w=ay5d4&pd_rd_wg=0CvTT&pf_rd_p=951cd74b-a97a-4052-b47b-78e26901f309&pf_rd_r=5ZT3K5EG0S78S708K12J&qid=1684340608&refinements=p_72%3A1248921011&rnid=1248919011&s=industrial&sbo=RZvf%2F%2FHxDF%2BO5021pAnSA%3D%3D&sprefix=stanch%2Caps%2C146&sr=1-1-1a72ceda-2d14-4d80-bbf6c90475e20fc-spons&ufe=app_do%3Aamzn1.fos.006c50ae-5d4c-4777-9bc0-4513d670b6bc&spLa=ZW5jcnlwdGVkUX	10	64.69	646.9	Stanchions will be used to direct the flow of foot traffic during EDS operations and vaccination clinics	The Equipment will be stored at the Turners Falls High School EDS trailer and maintained by the LBOH	Michael Nelson - michaelnelsonmba@gmail.com

Sub-Total \$7,953.72

Total Request \$27,072.56

<p>Focus Area #1 <i>A focus area can be a broad topic, theme, or priority that you wish to work on this year.</i></p>	<p>Emergency Dispensing Sites/Plans</p>
<p>Description <i>The description should include details on the identified focus area such as how it was determined, general approaches to ensuring progress, etc.</i></p>	<p>After a multi-year pandemic, multiple after action reviews (AAR) were produced which showed gaps in the current emergency dispensing site plans including an area of MAPHCO that is without a plan. This focus area would take the information from the professionally completed AARs, discuss the recommendations with the appropriate stakeholders, and then improve upon the emergency dispensing site plan based on the information from a real world event.</p>
<p>Quarterly Activities – Project Benchmarks</p>	<p>Q2: Review the current EDS plans and identify gaps including those found in AAR improvement plans. Q3: Work with those communities who do not currently have an EDS plan to start the process of attaining one. Q4: Complete all updates to current plans and complete any new plans.</p>
<p>Focus Area #2 <i>A focus area can be a broad topic, theme, or priority that you wish to work on this year.</i></p>	<p>Public Health Emergency Preparedness integration with traditional emergency management</p>
<p>Description <i>The description should include details on the identified focus area such as how it was determined, general approaches to ensuring progress, etc.</i></p>	<p>Strengthen the shelter capabilities by improving the plans and engaging emergency management agencies and stakeholders.</p> <p>It has been noted that there is a divide and confusion on role clarity when it comes to emergency sheltering operations. Some feel it falls under the auspice of public health where others feel it is traditional under the direction of emergency management. The Steering Committee believes that both groups are vital to the success of a shelter and these two groups need to become more integrated and increase cooperation.</p>
<p>Quarterly Activities – Project Benchmarks</p>	<p>Q2 - Review the current shelter plans and determine gaps. Q3 – Set up meetings with regional shelter partners where all emergency management stakeholders are present. Q4- Use the feedback from the meetings to fill in the gaps of the shelter plans.</p>

<p>Focus Area #3 <i>A focus area can be a broad topic, theme, or priority that you wish to work on this year.</i></p>	<p>Coalition Building/Continuing Ed/Professional Development</p>
<p>Description <i>The description should include details on the identified focus area such as how it was determined, general approaches to ensuring progress, etc.</i></p>	<p>Due to the multi-year pandemic, the MAPHCO Steering Committee has determined a need to reinvigorate and reeducate the current and new members who make up the MAPHCO coalition.</p> <p>The Steering Committee has determined the following activities would assist in reorienting MAPHCO members to public health emergency preparedness.</p> <p>Informational session(s) called PHEP 101 to include but not limited to training on the PHEP core capabilities, HHAN, and WebEOC. Assisting new board of health members to take and acquire FEMA Independent Study certificates. Introduce them to their respective emergency dispensing site and sheltering plans.</p>
<p>Quarterly Activities – Project Benchmarks</p>	<p>Q1 – Research the current levels of PHEP education the members currently have. Determine which training topics would be most beneficial. Develop the curriculum for the training.</p> <p>Q2 – Work with emergency management and PHEP stakeholders to assist with revising the curriculum. Develop the schedule and determine how best to deliver the training.</p> <p>Q3 – Deploy the training plan.</p>



Meeting Agenda: Mohawk Area Public Health Coalition

Date Wednesday
June 21, 2023

Time 5:30 – 7:30 p.m.

Facilitators: MAPHCO Co-Chairs
Carolyn Shores-Ness
Norene Pease

Agenda Items	Point Person(s)	Time	Actions
1) Welcoming remarks, introductions, review agenda	Co-Chairs	5:30 p.m. (10 minutes)	Start meeting
2) Public Health Emergency Preparedness 101	Dan Nietsche	5:40 p.m. (20 minutes)	Discussion and Vote
3) PHEP Across the State	Presentors	6:00 p.m. (30 minutes)	Discussion and Vote
4) Dinner		6:30 p.m.	
5) Elections a. Steering Committee b. Co-Chairs	Co-Chairs	6:45 p.m. (40 minutes)	Discussion and Vote
6) Governance a. Principles of Operation			
7) Wrap up and adjourn	Co-Chairs	7:25 (5 minutes)	Adjourn meeting

<p>Meeting Documents: Agenda</p>

