



Franklin Regional Council of Governments

Franklin County Cooperative Inspection Program Advisory Board Meeting Agenda			
Date	October 19, 2023	Location	JW Olver Transit Center, 12 Olive St. Greenfield
Time	4 -5:30 pm	Room:	Second Floor Library
		Facilitator	Chuck Washer
		Minutes taken by:	Chris Brothers
ATTENDEES:		REGRETS:	
STAFF:		MEMBERS & GUESTS:	

Agenda items	Estimated Time	Key Person
1. Introductions and Board reorganization	10 minutes	Chuck
2. Review of last meeting's minutes – 7/20/23	5 minutes	New Chair
3. Program Status Report	5 minutes	Jim
4. Northfield interested in joining FCCIP for electrical and plumbing/gas permitting	5 minutes	Jim and Bob
5. Financial Report & FY25 Budget Preparation	15 minutes	Bob
6. High Reserve Amount	15 minutes	Bob
7. Online Permitting Software Update	10 minutes	Bob
8. Set Meeting Schedule: Past Practice has been Quarterly on 3 rd Thursdays at 4pm (July, October, January, April)	5 minutes	New Chair
9. Other Business not reasonably anticipated by the chair 48 hours in advance of the meeting	10 minutes	New Chair

Parking at the Transit Center: Currently, the Olive Street Parking Garage (across from the Transit Center) requires use of the [Passport app](#) to pay for parking. The *Passport* parking zone number for the garage is 4751. The first hour is free. M-F, 8am to 5pm = \$1/hour. After 5pm = \$0.25/hour
 The app can also be used to pay for parking in all of downtown Greenfield. Metered spots are available on Bank Row and Hope Street. Daytime meeting attendees may not use the short term parking in the Transit Center parking lot. Thank you!

This meeting is wheelchair accessible. Please call the facilitator with any requests for accessibility.



Ensuring adequate attendance at meetings can be difficult, but we have important work to do -- PLEASE RSVP to CHRIS BROTHERS at ext. 109 or Chris@frcog.org to let us know if you can come!